

Medication Co-pay
Service Delivery Model

SERVICE CATEGORY: MEDICATION CO-PAY

Goal: To provide on-going service/program to pay for approved pharmaceuticals and/or medications for individuals living with HIV/AIDS.

Definition: Designed for those clients who currently have insurance yet find the out-of-pocket expenses for medications a barrier to maintaining medication adherence.

The objectives of the Standards of Care for Medication Co-pay are to ensure that:

- Services are available to all eligible consumers (except Medicare Part D).
- Clients are enrolled in the continuum of care.

Medication Co-pay service providers are expected to comply with the Universal Standards of Care, as well as these additional standards. The service specific Standards of Care for Case Management services provide additional requirements on the following components of service provision:

STANDARDS	INDICATOR	DATA SOURCE	MEASURES
1. Agency has guidelines in place for staff explaining how to utilize Medication co-pay.	1.1 All Agencies have guidelines on file	Policy and Procedure Manual	$\frac{\# \text{ of agencies with guidelines}}{\# \text{ of agencies contracted for medication co-pay.}}$
2. Services are made available to all individuals who meet program eligibility requirements.	2.1. 100% of charts document medication co-pay eligibility criteria that includes proof of insurance or Third Party Payer (Medicare Part D not covered).	Ryan White Medication Co-Pay Assistance Request Form Insurance Card	$\frac{\# \text{ of clients that meet medication co-pay requirements}}{\# \text{ of medication co-pay clients}}$
3. Funds will be administered through Case Management services, provided in accordance with the Standards.	3.1. 100% of charts show coordination between other providers and Case Management services.	Client chart	$\frac{\# \text{ of charts showing coordination of services}}{\# \text{ of charts}}$
4. Only medications on the ADAP or Ryan White formularies are covered under this program.	4.1. 100% of charts with medications on ADAP/RW formularies only.	Request for Medication Co-Pay Assistance Form Copy of Insurance Card	$\frac{\# \text{ of charts with permitted medications covered}}{\# \text{ of medication co-pay charts}}$
5. Provider will utilize the most affordable/cost efficient form of medication accessible.	5.1 100% of charts with most cost-efficient medications provided	Request for Medication Co-Pay assistance Form Copy of Insurance Card	$\frac{\# \text{ of charts with most cost-efficient medications}}{\# \text{ of charts}}$

STANDARDS	INDICATOR	DATA SOURCE	MEASURES
6. Provider will cover Patient Assistance Program co-pays	6.1 100% of the clients receiving PAP show providers covering co-pay	Client Chart	<u># clients with PAP co-pay provided</u> <u># of clients receiving PAP meds</u>
7. Provider stays within the medication co-pay cap per directives, or will inform case managers when the medication co-pay cap will be exceeded.	7.1 Agency stays within the medication co-pay cap or informs the case managers will it will be exceeded.	CAREWare	<u># of clients within cap or informed when exceeded</u> # of clients